

PROJECT INFORMATION					
Project Address		Apt #	Subdivision	Lot	Block
Property Owner Name		Property Owner Address		Phone	
Contractor Name		Contractor Address		Phone	

**Contact Email:**

DESCRIPTION OF WORK
Description of work to be done:

Lot Size (if known)	Total Square Footage	First Floor Square Ft	Second Floor Square Ft	
Gas Propane Electric	Number of Bedrooms/Baths	Project Valuation	Flood Plain (Y/N) Fema Designation	Irrigation Meter/Size

**\*Zoning must be approved before construction begins\***  
 Site plans are required for all new/added structures and and building improvements that add to square foot of an existing structure.

Setbacks: front, side, and rear	Building Height/Max Allowed Height	Planning/Zoning Notes

**NOTICE**

I certify that I have read this application and state that the above information is correct. I agree to comply with all city ordinances and state laws relating to building construction, and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or construction on work is suspended or abandoned for a period of 180 days at any time after work is commenced.

Applicant Name	Applicant Signature	DATE

Fill both pages out completely. Incomplete applications may not be accepted.  
 Contractor's must be registered/licensed with City and State.

**Inspections are Required**

State and City License Required: If contractor is not known at the time of application, please contact us to give the information prior to commencing any work. The licensed contractor should request inspections.  
 Inspection Information: Please post the Building Permit in a window visible from the public street.  
 Please make requests before 8:00 A.M. for same day inspections, after 8:00 A.M. inspection will be scheduled for the following available working business day. Requests are made on our website under the Building, Permits and Inspections page. There is a link at the bottom of the inspections page. A re-inspection fee requires a \$50.00 payment made payable to the City of Glenpool prior to the Re-inspection. \*The issuance of a "Certificate of Occupancy" is required prior to occupancy. Address must appear on the Building & Mailbox to receive "Certificate of Occupancy"

**Sub-Contractor Information**

Contractor Name	Address	Phone	Email
Electrical:			
Plumbing:			
Mechanical:			
Other:			

**Meter Releases:**

Meter releases per local agreement will be done after the approval of all trade rough, top out and frame inspections. A breaker must be installed to power a GFCI receptacle to provide a protected receptacle for life safety. Gas must hold a 3 lb test for a minimum of 10 minutes for release. All valves/stops must be installed, including the fire place valve. Please list the provider company names below.  
 Electric Provider: \_\_\_\_\_ Gas Provider: \_\_\_\_\_

**\*\*Erosion Control Notice\*\***

Authorized Representative	Builder/Developer	Project Site Address

The City of Glenpool has a comprehensive ordinance addressing erosion control. All builders and developers are required to maintain effective erosion control measures at all times during construction projects. This includes, but is not limited to: Dirt and silt in the streets, protection of storm sewers, silt fencing around the project. Failure to maintain erosion control on your project not only violates local ordinances, it violates State Statute enforced by the Oklahoma Department of Environmental Quality concerning storm water runoff. Failure to comply with erosion control requirements could result in a stop work order or any other remedies allowed by statute. The signature on this notice serves as acknowledgement of erosion control requirements and responsibilities concerning the project.

Applicant Name	Applicant Signature	DATE

-----OFFICE USE ONLY BELOW THIS LINE-----

<b>Plan Review Fee:</b>	<b>Received By:</b>	<b>Date:</b>
<b>Permit Fee:</b>	<b>Approved By:</b>	<b>Date:</b>