



Fee \$: _____

APPLICATION FOR COMMERCIAL BUILDING PERMIT

Permit Number: _____ Submittal Date: _____

Date Approved: _____ By: _____ Building Official

Date Approved: _____ By: _____ City Planner

Construction Address: _____ Zoning: _____

Subdivision: _____ Lot: _____ Block: _____ STR: _____

PERMIT TYPE (please circle)

New Construction	Plumbing
Fire Repair	Mechanical
Building Addition	Electrical
Retaining Wall (onsite)	Other (specify) _____
Tenant Finish	_____
Interior Remodel	

OKLAHOMA STATES SALES TAX

All building materials used on this project should indicate on the purchase order that material will be delivered within Glenpool City Limits for proper crediting to the City of Glenpool. Provide the vendor with Glenpool sales tax reporting No: 7207. Provide the City of Glenpool a list of all associated vendors with all associated vendor receipts upon request for review.

This requirement is a condition for the validity of this permit. Initial: _____

If new construction, size of the required water meter (please circle):
 5/8" 1" 1 1/2" 2" 3" Other _____

Sewer service line (please circle):
 4" 6" 8" 10" 12" Other _____

OFFICIAL USE

Meter Tap Fee: _____

Sewer Tap Fee: _____

W/Waste Fee: _____

ARCHITECT/ENGINEER

Name _____ Email Address _____
 Address _____
 City, State & Zip _____
 Phone _____ Fax _____

CONTRACTOR/APPLCANT

Name _____ Email Address _____
 Address _____
 City, State, & Zip _____
 Phone _____ Fax _____

PROPOSED COMMERCIAL USE:

Describe in detail the proposed use of the building. If use of an existing building is being changed, enter the proposed use:

<p><u>PRINCIPLE FRAMING</u></p> <p>Foundation _____</p> <p>Exterior Walls _____</p> <p>Interior Walls _____</p> <p>Fire Wall/Barriers _____</p> <p>Roof Structure _____</p> <p>Roof Decking _____</p> <p>Roof Covering _____</p> <p>Is the building being sprinkled? _____</p> <p>If yes, to what standard? _____</p> <p>_____</p>	<p><u>BUILDING INFORMATION</u></p> <p>Height of Building _____</p> <p>Number of Stories _____</p> <p>Total square footage _____</p> <p>Total square footage of remodel _____</p> <p>Total Estimated Cost _____</p> <p>Construction Type: (I,E, 2A, 3B, etc)</p> <p><u>NUMBER OF PARKING SPACES</u></p> <p>Enclosed _____</p> <p>Outdoors _____</p> <p>Accessible _____</p>
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APPLICANT INFORMATION

Owner(s)/Lessee(s) _____

Address _____ City, State & Zip _____

Phone _____ E-Mail Address _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws and jurisdictions.

Applicant Signature _____ Date _____

CONTRACTOR INFORMATION

General Contractor _____ Phone _____

Mechanical _____ Phone _____

Electrical _____ Phone _____

Plumbing _____ Phone _____

Elevator _____ Phone _____

REQUIRED PRIOR TO ISSUANCE OF CERTIFICATE OF OCCUPANCY:
 Submit a copy of the new business Sales Tax Permit from the Oklahoma Tax

NOTE: Upon approval of all final inspections, please call the Community Development Department at (918) 322-5409 to request the Certificate of Occupancy. Please provide your permit number and the property address.